

2023 USA Personal Income Tax Checklist

*If Davis Martindale did not prepare your **Canadian tax return**, please provide us with a full copy, including slips.*

IDENTIFICATION AND CONTACT INFORMATION (Taxpayer 1)		
Full Name	SSN	Cell Phone
Birthdate MM/DD/YY	Citizenship	Home Phone
Occupation	Email	Number of days you were present in the USA 2021 2022 2023
If present in the USA more than 120 days, provide your Passport Number		
SPOUSE INFORMATION (Taxpayer 2)		
Full Name	SSN	Cell Phone
Birthdate MM/DD/YY	Citizenship	Home Phone
Occupation	Email	Number of days you were present in the USA 2021 2022 2023
If present in the USA more than 120 days, provide your Passport Number		
DEPENDENT(S)		
Full Name	Birthdate MM/DD/YY	SSN
Citizenship	Custody/Relationship	Income
Full Name	Birthdate MM/DD/YY	SSN
Citizenship	Custody/Relationship	Income
IF ANY CHANGES		
Current Address		
Marital Status (as of Dec. 31/23)	Date of Change in Marital Status	
INVESTMENT ADVISOR		
Name	Email	Phone

Please review the list of income and deductions/credits below, and check off those items that apply to you and your spouse.

Taxpayer 1	Taxpayer 2		Taxpayer 1	Taxpayer 2	
Income					
<input type="checkbox"/>	<input type="checkbox"/>	Employment Income (W2 Slips)	<input type="checkbox"/>	<input type="checkbox"/>	Rental Income and Expenses
<input type="checkbox"/>	<input type="checkbox"/>	Pension Income (SSA-1099 & 1099R Slips)	<input type="checkbox"/>	<input type="checkbox"/>	Retirement Income (IRA & Annuity)
<input type="checkbox"/>	<input type="checkbox"/>	Employment Insurance Benefits (1099G Slips)	<input type="checkbox"/>	<input type="checkbox"/>	Self-Employment Income and Expenses
<input type="checkbox"/>	<input type="checkbox"/>	Investment Income - Interest/Dividends (1099INT, 1099 DIV, 1099-B Slips)	<input type="checkbox"/>	<input type="checkbox"/>	Capital Gains (Please indicate the cost and proceeds of any asset disposals)
<input type="checkbox"/>	<input type="checkbox"/>	Qualified Education Program Payments, Scholarships, Grants, or Royalties (1099-Q)	<input type="checkbox"/>	<input type="checkbox"/>	Other Income, Support Received, Farm Income, Tax Refunds etc. (1099-MISC, W-2G, 1042-S)
<input type="checkbox"/>	<input type="checkbox"/>	Partnership Income (SCH K-1)			
Deductions and Credits					
<input type="checkbox"/>	<input type="checkbox"/>	401K Contributions	<input type="checkbox"/>	<input type="checkbox"/>	Business Income Expenses
<input type="checkbox"/>	<input type="checkbox"/>	Tuition & Textbook Receipts	<input type="checkbox"/>	<input type="checkbox"/>	Charitable Donations and Political Contributions
<input type="checkbox"/>	<input type="checkbox"/>	Union, Professional Dues Receipts	<input type="checkbox"/>	<input type="checkbox"/>	Student Loan Interest Statement
<input type="checkbox"/>	<input type="checkbox"/>	Child Care Expenses (SSN, Name and Address of Caregiver)	<input type="checkbox"/>	<input type="checkbox"/>	Educator Expense
<input type="checkbox"/>	<input type="checkbox"/>	Moving Expenses	<input type="checkbox"/>	<input type="checkbox"/>	Eligible Support Payments
<input type="checkbox"/>	<input type="checkbox"/>	Medical/Dental Expenses	<input type="checkbox"/>	<input type="checkbox"/>	Other Deductions (Carrying Charges)
<input type="checkbox"/>	<input type="checkbox"/>	Amount of Property Tax/Rent Paid in Year (include Landlord's Name and Address of Property)	<input type="checkbox"/>	<input type="checkbox"/>	Mortgage Interest
Other					
<input type="checkbox"/>	<input type="checkbox"/>	Tax payments - Copies of receipts and bank statements supporting all payments to the IRS / State, Final Statement Indicating 2023 Total	<input type="checkbox"/>	<input type="checkbox"/>	FBAR - Worksheet - CLICK LINK FOR WORKSHEET
<input type="checkbox"/>	<input type="checkbox"/>	RESP/TFSA Statements	<input type="checkbox"/>	<input type="checkbox"/>	Details of any Residence Sold During the Year
			<input type="checkbox"/>	<input type="checkbox"/>	Direct Deposit my Refund (Enclose 'Void' Cheque for Account Info)